

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Management & Finance (M&F) Committee Meeting of the Parish Council to be held on

Tuesday 2nd May 2023, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

| | AGENDA ITEM |
|-----------|--|
| 22/23-267 | Apologies for Absence To receive apologies for absence and consider reasons for non-attendance |
| 22/23-268 | Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received |
| 22/23-269 | Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation |
| 22/23-270 | Minutes of Council Committee meeting To confirm and sign as a correct record the minutes of the M&F committee meeting held on the 6 th December 2022 |
| 22/23-271 | Internal Audit Report 2022/23 Receive and review report |
| 22/23-272 | Parish Council Accounts year ending 31st March 2023 a) To review section 1 of the Annual Governance and Accountability Return (Annual Governance Statement 2022/23) b) To note year end figures quoted in section 2 of the Annual Governance and Accountability Return (Accounting Statements 2022/23) |
| 22/23-273 | Year-end balances 2022/23 To review the year-end balances as at 31/3/23, and consider if appropriate to carry forward any unspent provisions into 'Earmarked Reserve' (as per financial regulations para. 4.3) |
| 22/23-274 | Governance, Finance and Management Risk Register Half yearly review |
| 22/23-275 | Parish Council Standing Orders Bi-annual full review |
| 22/23-276 | Parish Council Financial Regulations Bi-annual full review |
| 22/23-277 | Electricity Contract Renewal for Old School and Elisha Field Pavilion (current contract ends 30/6/23) Review options available |
| 22/23-278 | Old School Cleaner vacancy Update from Clerk, and consider any matters as necessary |

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

| | |
|-----------|---|
| 22/23-279 | Other M&F Committee business Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information |
| 22/23-280 | Date of next Committee Meeting To be agreed as required |
| 22/23-281 | Closure of meeting |